

COMMUNITY CARE SKILLS STANDARDS FRAMEWORK FOR SUPPORT CARE ROLES

Skills Domain	Therapy
Skills Category	Client Assessment Support
Skills Standard Title	Assist with Client Assessment
Skills Standard Descriptor	Assist therapist in performing client assessments.
Skills Proficiency Level	Level 1 <i>Previously 'Basic II' under CCSSF</i>
Source Code	CCSSF-T-CAS-2001-1
Knowledge <i>This refers to the gathering and cognitive processing of facts and information required to perform work tasks and activities.</i>	Underpinning Knowledge: • Medical condition and contraindication • Client condition which may include (not limited to): ○ Functional status ○ Medical condition ○ Client with attachment • Environmental and safety condition • Types of equipment used when conducting assessment • Types and uses of assistive devices which may include (not limited to): ○ Wheelchair ○ Walking aids • Monitoring of vital signs • Identification of client needs • Types of functional status • Client social background/caregiver information • Types of assessment which may include (not limited to): ○ Mini-Mental State Examination (MMSE) ○ Modified Bartel Index (MBI) ○ Gait, Stance and Co-ordination Gait Training, MBI, MMSE? • Organisational policies and procedures which may include (not limited to): ○ Assisting with client assessment ○ Communicating with client ○ Incident management ○ Reinstating all tools and equipment used • Provisions of National Infection Prevention and Control Guidelines for Long-Term Care Facilities (2018), which may include (not limited to): ○ Use of personal protective equipment ○ Hygiene practices ○ Handling patients with infection ○ Outbreak ○ Hand hygiene • Relevant legal and/or industrial requirements in relation to support care functions, which may include: ○ Implementation Guide to Guidelines for Home Care (Agency for Integrated Care, Singapore) ○ Implementation Guide to Guidelines for Centre-Based Care (Agency for Integrated Care, Singapore) ○ Workplace Safety and Health Guidelines (Workplace Safety and Health

	Council) ○ National Infection Prevention and Control Guidelines for Long-Term Care Facilities (Ministry of Health) ○ Allied Health Professions Council (AHPC) guidelines on supervision and delegation of tasks to therapy support staff
Ability <i>This refers to the ability to perform the work tasks and activities required of the occupation, and the ability to react to and manage the changes at work.</i>	The ability to: • Greet client and verify client based on client identifier in accordance with organisational procedure. • Explain and prepare client for therapist assessment in accordance with organisational procedure. • Prepare necessary equipment (eg walking aid, wheelchair) as instructed by therapist in accordance with organisational procedure. • Assist taking vital signs as instructed by therapist in accordance with organizational procedure. • Gather information from clients and families on assessment of client for therapist which may include (not limited to) in accordance with organisational procedure: ○ Communicate clearly with the client, his/her family and explain the reasons for collecting the information. ○ Collect premorbid mobility functional status ○ Collect social/caregiver background of client • Assist in client functional status as instructed by therapist during the assessment in accordance with organisational procedure. • Assist therapist to gain client acceptance and co-operation for assessment in accordance with organisational procedure. • Monitor client's performance during therapy session and feedback to therapist in accordance with organisational procedure. • Propose therapeutic intervention to therapist based on client's performance in accordance with organisational procedure.
Person-Centred Care <i>This refers to having a person centred care mind set to drive the care giver to respect and recognise the decisions/choices of the person they are taking care of.</i>	Underlying principles: • Treating clients with dignity and respect by being aware of and supporting personal perspectives, values, beliefs, culture and preferences; respecting their privacy while encouraging independence of the individual; and listening to each other and working in partnership to design and deliver services • To be mindful of client's need of reassurance
Performance Outcome <i>This refers to the outcome of the task on the care recipient as indication of workplace success</i>	• The support care staff is able to assist with client assessment in a manner that is respectful of client's dignity, taking into consideration his/her condition, preferences and comfort level.